

NEENAH-MENASHA SEWERAGE COMMISSION
Regular Meeting
Tuesday February 22, 2022 - 8:00 A.M.
NMSC Offices
101 Garfield Avenue, Menasha WI 54952-3397

AGENDA

1. ROLL CALL

2. PUBLIC FORUM

3. APPROVAL OF MINUTES

- January 25, 2022 Regular Meeting and January 25, 2022 Closed Session.

4. CORRESPONDENCE

- A.** January 25, 2022 Village of Harrison Board Meeting Minutes.
RE: Village of Harrison appointment of Assistant Village Manager Mark Mommaerts to 3-year term as Commissioner to the NMSC.

5. OLD BUSINESS

6. NEW BUSINESS

- **Operations, engineering matters** -

- A.** McMahon Associates Report – Update and discussion on the following projects with potential action to be taken based on discussions held:
 - 1. Treatment Facility Re-Rating Study.
 - 2. Phosphorus Removal & UV Disinfection Equipment.
 - 3. Plant Digester Boiler Replacement.
 - 4. Preliminary Rate Study related to Phosphorus Removal & UV Disinfection.
 - 5. NMSC Air Permitting – Proposal for Boiler Stack Addition.

- B.** McMahon Invoices.

Invoice #925394 phase 06	Boiler Replacement-SCADA Modifications	\$ 350.00.
Invoice #925394 phase 08	Boiler Replacement-Construction Phase	\$5,147.00.
Invoice #925395	WPDES Permit Application Assistance	\$ 628.30.
Invoice #925396	Sodium Hypo Feed System Evaluation	\$1,470.00.

- C.** Discussion on and potential action on Crane Engineering Quotation for RAS Pump.

- D.** Sewer Extension Request located in the City of Neenah and Town of Neenah and extending from the intersection of Cecil St/Pendleton Rd, heading north 600 feet through intersection of CB & JJ; and from intersection of CB & JJ heading west 460 feet.

- E.** Operating Report for January 2022
 - 1. Operating Report.
 - 2. Equipment and Grounds Report.

- **Budget, finance matters** -

- F. Accountant's Report for January 2022.
 - 1. Financial Statements.
 - 2. Cash & Investment Report.
- G. Update on Contract Renewal for the Wastewater Service Agreement between Sonoco/U.S. Paper Mills and the NMSC.
- H. NMSC Records Retention Policy – discussion on and potential action to be taken to adopt the process and guidance per the *General Records Schedule, Wisconsin Municipal and Related Records* as approved by the Public Records Board.
- I. Discussion on and potential action to be taken regarding hiring Commission Attorney.
- J. MCO Invoices.

#28003	March 2022 Contract Operations	\$136,331.67.
#27919	NMSC Use of MCO Vehicles	\$ 352.95.
- K. Vouchers – Operating and Payroll Vouchers #139166 thru #139204 in the amount of \$253,996.28 for the month of January 2022.

7. ADJOURNMENT.